

## **1 November 2023 HAA Committee Meeting Agreed Minutes**

**PRESENT:** Maggy Meade-King (MMK); Hinchee Hung (HH); Geoff Kemball-Cook (GKC), Don Adams (DA), Sara Jolly (SJolly), Ann Lloyd (AL)

Meeting Chair: SJolly

Note Taker: AL

### **1. Apologies**

Rita Drobner (RD); Dan Hackett (DH); Sally Jones (SJones)

### **2. Approval of Minutes of Committee Meeting 20 September 2023**

The minutes were approved.

**ACTION:** GKC to post agreed Minutes on website and Shed Shop noticeboard.

### **3. Matters Arising from Minutes**

Item 5 – working parties were held to take down sheds around K2A/K2B. There is far too much bulky waste for a man with van removal so we will have to see rubbish removal contractors. HH suggested a plot tenant be informed of any date of rubbish pickup.

**ACTION:** GKC to contact tenant.

Item 6 – proposed HAA Logo. As no-one had any strongly positive feelings about the suggestion made, or the inclination to devise any alternatives, it was agreed not to pursue this further at this time.

### **4. Finance Report (HH)**

2003 R&M grant of £2006 received from Haringey: our accounts total £22K.

Sales and equipment hire slow.

Expenditure Limits. HH proposed that larger items of expenditure should come before the committee for approval of costs and timing, rather than the more casual pathway currently practiced. Such items might include (a) shop-sales purchases, (b) equipment, spares & replacement (c) outside contractors, including tree surgeons and waste disposal. This was agreed, and also that this approval procedure could be accomplished by email.

**ACTION:** HH to produce formal version of this proposal.

Expenditure of £800 for two flatbed lorry pickups of site rubbish approved.

### **4. Site Secretary Report (GKC)**

#### *a) Tenants Rental Payments*

GKC is still in contact with one tenant reported by Haringey not to have paid their 2023 plot rent.

#### *b) Problem Plots*

At short notice (less than 24 hrs) the Haringey Allotment Co-ordinator visited the site and with GKC inspected a small number of plots that had had insufficient cultivation in the summer. We agreed I would write to two tenants, checking that they still wish to keep their plots and, if so, recommending improved cultivation. Both have responded positively.

**ACTION:** GKC to continue to monitor these plots.

#### *c) Vandalism on Site*

No further reports.

## **5 Lettings and Probationers (MMK)**

SJones has re-let two more plots. Clearances have been carried out by working parties and the area in row K under redevelopment (three 5-pole plots) has now been let.

## **6. Equipment Hire (HH & DA)**

DA has taken over from RD.

HH will continue to assist in demonstrating how to use the various items of hireable equipment, but reminded the Committee that she is unable to start the petrol strimmer. GKC will also see if he can be available for the hiring dates, a list of which is available on the recent Newsletter.

## **7. Shed Shop Report (SJolly/GKC)**

As agreed, Wednesday afternoon openings have ceased, and Sunday openings continue 12 noon – 2pm.

Although generally sales have been slow, we have sold plenty of broad beans, honey and manure.

GKC confirmed that 53 potato orders have been collated and the order placed with KG Loach (together with order for onions and shallots). Delivery in February. This year we are going to take payment on pickup. There will be some spares.

The topic of the hut overheating in summer remains. Problems surrounding the current suggestions of window-insertion and extractor-installation were discussed but no solution was agreed.

## **8 Biodiversity Report**

The pond is still teeming with wildlife - especially butterflies and frogs.

## **9. Problems Plots Sub Group (SJones/GKC)**

As noted above, GKC inspected problem plots with Allotment Coordinator and has issued warnings.

**ACTION:** GKC to send global email to all tenants referring to repeat inspection, particularly to draw attention to boundaries and the need to provide a visible plot sign.

SJones had produced a first draft of Terms of Reference for the group which GKC had amended. Group will work further on this draft.

**ACTION:** GKC to convene a meeting of the sub-group.

## **10. Artist in Residence (GKC)**

A request has been made from a close friend of a tenant to become HAA's official Artist in Residence (AiR): she has already done some work on site this year. HH suggested HAA produce a formal agreement for an AiR to agree to.

**ACTION:** GKC and HH to produce a draft agreement for committee to comment on / approve, then propose to potential AiR.

## **11. Any Other Business**

GKC to show Shed Shop plaque to Hon. Chairman.

Committee will not meet formally in December but intend to have a pre-Xmas drink.

**ACTION:** MMK to circulate possible dates.

## **12. Date of Next Meeting**

2.30pm Wednesday 17<sup>th</sup> January 2024, Chair HH.