

## **28 June 2023 HAA Committee Agreed Meeting Minutes**

**Present:** Don Adams (DA); Dan Hackett (DH); Hinchee Hung (HH); Sara Jolly (SJolly); Sally Jones (SJones); Geoff Kembell-Cook (GKC); Maggy Meade-King (MMK); Ann Lloyd (AL)

**Meeting Chair:** SJones

**Note-Taker:** AL

### **1. Apologies**

**Rita Drobner (RD)**

### **2. Approval of Minutes of Committee Meeting of 10 May 2023**

The Minutes were approved without amendment.

### **3. Committee's Provisional Approval of Minutes of HAA AGM of 18 March 2023**

The Minutes were approved provisionally and will be considered for approval at the 2024 AGM.

### **4. Matters Arising from 10 May Committee Meeting**

#### **Overshading Leylandii from Neighbouring Properties**

Objections to cutting of trees have been raised by the local Conservation Area Advisory Committee (CAAC), so any action on trees still awaiting the outcome of pending planning applications from adjacent properties.

**ACTION: GKC to check with householder on progress of planning application.**

#### **Defibrillator**

The defibrillator is now in place in (thanks to HH) its elegant case on the Yeatman Road side of the hut.

### **5. Bring & Buy Plant Sales (SJolly)**

The scheduled Plant Sale went ahead successfully on the afternoon of Saturday 13 May. It raised £142 which was split 50/50 between HAA and the Harington Scheme.

Various allotment members have requested another such sale and the date of Saturday 9 July, 1-5pm has been confirmed, to be overseen by Sue and John Cakebread and held beside the Shed Shop.

**ACTION: Follow-up reminders to plot-holders and Poster to be sent out by GKC.**

### **6. Late Summer HAA Bring and Share Picnic (MMK)**

A late Summer "Bring and Share Picnic and Produce Swap" has been scheduled for Saturday 2 September from 1pm-5pm.

### **7. Problem Plots Group (GKC, DA, DH, SJones)**

Haringey Council arranged a site inspection for second week of June. A pre-inspection showed that improvements in cultivation appeared to be required by approximately 25 plots. On contacting the tenants the majority responded positively and cultivation was improved, but a minority either did not reply or cultivation was insufficiently improved. There was a discussion on how best to prepare tenants for the next inspection.

**Following the pre-inspection, the Haringey Allotment Coordinator carried out a site inspection. Further details under 12. Site Secretary Report**

### **Group Remit**

HH suggested that the Problem Plots Group needed a clearer remit for their actions regarding both a) Terms of Reference and b) Problem Plot involvement and action, and it was agreed that further clarification would be determined.

**ACTION: GKC to convene meeting of the Group and to circulate a list of plots with their current status.**

### **Vacant Plot**

Further discussion was held as to what action to be taken. It was agreed to request a letter from Haringey Council which could be delivered by SJolly, DA and AL.

**ACTION: GKC to request letter from Haringey Council.**

## **8. Lettings and Probationers (MMK)**

Two 5-pole plots now have new probationers.

One recent probationer's plot contains a mature silver birch tree which we may encourage the probationer to remove if/when she passes her probation, as the Haringey tenancy agreement only permits fruit trees on plots. HAA has provided financial support in the past by paying part of tree surgeons' fees for removal of inappropriate trees.

## **9. Equipment Hire Report (HH, RD)**

An increase in hiring dates will be implemented in line with increased demand: hiring times currently Saturday 11am-1pm and Monday 2-4pm. Future tool-hiring sessions will not coincide with Shop opening hours.

Currently one petrol strimmer is out of action.

**ACTION: DH and GKC to investigate petrol strimmer repair**

Further help is needed for the technical upkeep and hire of equipment.

**ACTION: MMK to call for volunteers in newsletter**

## **10. Shed Shop Report**

From Sunday 2 July the Shed Shop will no longer open at the hottest part of the day but will be open on Sundays from 5pm-6pm till the end of September.

Thanks to two new volunteers the Shed Shop will also be open on Wednesdays 5pm-6pm till the end of September.

HH Reported that Sales had slowed down a little but not to any concerning degree.

## **11. Finance Report (HH)**

Healthy balance somewhat depleted by defibrillator purchase. System for tallying and identifying equipment hires on the bank balance to be improved.

**Actions: HH and RD to provide better instructions for equipment hire.**

## **12. Site Secretary Report**

**Probationers/Tenants: since last meeting in May 2023**

GKC processed seven successful probationers and requested tenancy documents from Haringey.

**Haringey Allotment Coordinator Inspection June 2023**

GKC, HH and MMK carried out a "pre-Inspection" assessment to identify plots with insufficient cultivation in mid-May.

GKC met with the Haringey Allotment Coordinator (AC) to carry out an Inspection in the second week of June: as a result formal Non Compliance Notices (NCNs) were sent by the AC to two tenants, with re-inspection due a calendar month later.

**ACTION: GKC to re-inspect plots after one month and report to AC**

### **13. Bookshelf in Shop for Donated Gardening Books**

**ACTION: RD and AL to liaise regarding a book shelf for gardening reference books.**

### **14. Biodiversity**

**ACTION: RD to send MMK details of upcoming site activities including sunset bat walk.**

### **15. Newsletter**

**ACTION: ALL to send MMK items for summer email newsletter.**

### **16. Any Other Business**

SJones reported she is recruiting advice on ongoing problems with setting up a new HAA Facebook group.

### **17. Next Meeting**

The next HAA committee meeting will take place on Wednesday 9<sup>th</sup> August. GKC to chair.