

Highgate Allotments Association Committee

Plots of Concern Sub group - Terms of Reference

Overall purpose

The group considers and takes action in relation to plots that are causing concern at Highgate Allotments.

This could be due to:-

- Poor/Insufficient cultivation by the tenant(s) in line with Haringey Allotment Forum (HAF) guidance
- 'Occupation' or cultivation other than by the tenant(s) of part or the whole plot
- Inappropriate use of co-workers including beyond the agreed term - usually 3 months but on occasions up to a maximum of 6 months

Key tasks

Insufficient cultivation

- 1) To investigate the reason for poor cultivation of plots
- 2) To notify tenants whose plots are likely to be of concern in advance of an inspection with the aim of encouraging improvement
- 3) As possible and appropriate to arrange support for tenants who are at risk of losing their tenancy
- 4) To monitor progress of plots

Occupation

- 5) To investigate as and when required

Inappropriate use of co-workers

- 6) To investigate as and when required

Membership

Geoff Kemball-Cook
Dan Hackett
Don Adams
Sally Jones

Accountable to

The group will investigate issues brought to the attention of Highgate Allotment Committee and report findings and action taken or proposed back to the Committee within a 3 month period.

Meeting frequency

As and when required.

April 2024